

<b>STUDY MODULE DESCRIPTION FORM</b>		
Name of the module/subject <b>Interpersonal Communication</b>		Code <b>1010512331010914327</b>
Field of study <b>Computing</b>	Profile of study (general academic, practical) <b>general academic</b>	Year /Semester <b>2 / 3</b>
Elective path/specialty <b>Distributed Systems</b>	Subject offered in: <b>Polish</b>	Course (compulsory, elective) <b>elective</b>
Cycle of study: <b>Second-cycle studies</b>	Form of study (full-time, part-time) <b>full-time</b>	
No. of hours Lecture: <b>10</b> Classes: <b>20</b> Laboratory: <b>-</b> Project/seminars: <b>-</b>		No. of credits <b>2</b>
Status of the course in the study program (Basic, major, other) <b>other</b>		(university-wide, from another field) <b>university-wide</b>
Education areas and fields of science and art <b>technical sciences</b>		ECTS distribution (number and %) <b>2 100%</b>
<b>Responsible for subject / lecturer:</b> dr Liliana Szczuka-Dorna email: liliana.szczuka-dorna@put.poznan.pl tel. 61 6652491 Centre of Languages and Communication PUT Piotrowo 3a Str., 60-965 Poznan		<b>Responsible for subject / lecturer:</b> Ewa Hołubowicz email: ewa.holubowicz@put.poznan.pl tel. 61 6652491 Centre of Languages and Communication Piotrowo 3a Str., 60-965 Poznań
<b>Prerequisites in terms of knowledge, skills and social competencies:</b>		
1	<b>Knowledge</b>	Learning objectives of the first cycle studies defined in the resolution of the PUT Academic Senate, especially K_W1-2, K_W4, K_W6-15, K_U1-2, K_U4, K_U7-8, K_U14-20, K_U22-23, K_U26, K_K1-9 that are verified in the admission process to the second cycle studies ? the learning objectives are available at the website of the faculty <a href="http://www.fc.put.poznan.pl">www.fc.put.poznan.pl</a>
2	<b>Skills</b>	Student starting this module should have her/his English language competence compatible with level B2 (CEFR). S/he should have the ability to solve basic problems concerning interpersonal communication.
3	<b>Social competencies</b>	Moreover s/he should understand the necessity to extend her/his competences. In addition, in respect to the social skills, the student should show such attitudes as individual and teamwork, ability to use different sources of information.
<b>Assumptions and objectives of the course:</b>		
<ol style="list-style-type: none"> <li>Provide students with basic knowledge regarding Interpersonal Communication.</li> <li>Provide students with contemporary problems of Interpersonal Communication.</li> <li>Develop students' skills in solving problems and communicating in groups.</li> <li>Advancing students' language competence towards the level at least B2+ (CEFR).</li> </ol>		
<b>Study outcomes and reference to the educational results for a field of study</b>		
<b>Knowledge:</b>		
<ol style="list-style-type: none"> <li>has detailed knowledge in Interpersonal Communication - [K_W3]</li> <li>knows basic definitions and theories of Interpersonal Communication - [K_W3]</li> <li>understands the complexity of communication in teams, groups Turing meetings and negotiations - [-]</li> </ol>		
<b>Skills:</b>		
<ol style="list-style-type: none"> <li>is able to communicate in mother tongue and English, using different techniques in professional environment - [K_U2]</li> <li>is able to recognize elements of Interpersonal Communication - [K_U3]</li> <li>is able to prepare and give an oral presentation in mother tongue and English with all elements of positive presentation - [K_U4]</li> <li>has language skills at B2+ level in accordance with the requirements set out for level B2+ (Common European Framework of Reference for Languages) - [K_U6]</li> <li>is able to work in a team, taking on different roles - [K_U15]</li> </ol>		
<b>Social competencies:</b>		

1. is able to collaborate and cooperate in a team performing different roles, - [K\_K5]  
 2. is able to extend her/his life-long learning knowledge based on practical knowledge and professional literature - [K\_K2]  
 3. is able to communicate effectively in different environments both in written and oral forms - [K\_K4]

### Assessment methods of study outcomes

Formative assessment:

- a) tutorials :  
 - Progress of tasks realization,

Summative assessment:

- b) verification of assumed learning objectives related to tutorials  
 - Constant assessment during tutorials of oral tasks;  
 - Ability of teamwork;  
 - Project realization

### Course description

Communication: theories and its meaning. Different kinds of Communications.

Oral language: Verbal and non-verbal communication. Public speaking : different kinds of speech, ways of preparation. Active listening. Negotiations.

Written language: Writing summaries, reports, research papers in English. Principles of correct communication in business.

Learning methods:

1. Tutorials: solving tasks, practical exercises, discussion, teamwork, multimedia showcase, workshops, team-building games, case studies,

### Basic bibliography:

- Morreale S.P., Spitzberg B.H., Barge J.K. Komunikacja między ludźmi, PWN, 2008
- McKay M., Davis M., Fanning P., Sztuka skutecznego porozumiewania się, GWP, 2010
- Liliana Szczuka-Dorna, Elżbieta Vendome, Introduction to Interpersonal Communication, Publishing House of PUT, 2017

### Additional bibliography:

- Witkowski T., Psychomanipulacje, Biblioteka Moderatora, Warszawa 2000
- Cialdini R., Wywieranie wpływu na ludzi, GWP, 2010
- Hofstede Geert, Hofstede Gert Jan, Minkov Michael, Cultures and Organisations:Software of the Mind, The McGraw Hill Companies, 2005

### Result of average student's workload

Activity	Time (working hours)
1. participating in tutorials	30
2. preparing to classes:	8
3. studying literature / learning aids (10 pages = 1 hour), 70 pages	7
4. participating in consultation	4

### Student's workload

Source of workload	hours	ECTS
Total workload	50	2
Contact hours	32	1
Practical activities	28	1